

# Travel Approval Form

**Department:** Juvenile Services

**Event Name:** 20th Annual Conference on Managing  
Juveniles with Sexual Behavior Problems

**Location:** College Station, TX

**Event Dates:** June 28, 2026 Thru July 1, 2026

**Purpose:**  Required Continuing Education/Certification  
 Job Training  
 Other: \_\_\_\_\_

**Name of Attendees:**

Sonny Chapa  
\_\_\_\_\_  
\_\_\_\_\_

**Court Decision:**  
This section to be completed by County Judge's Office



**3-09-2026**

## Required Documents Checklist:

**\*\* Same-Day Travel - Commissioners Court Approval is not required \*\***

### Overnight Travel

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown *Not Available ATT*
- Hotel Information, Confirmation, or Hotel Reservation Request Form

### For Out of State Travel, please also include:

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

**Signature of Elected Official/Department Head:**





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# 20th Annual Conference on Managing Juveniles with Sexual Behavior Problems

The Annual Conference on Managing Juveniles with Sexual Behavior Problems is a focused professional development event dedicated to addressing the complex challenges associated with working with youth who exhibit problematic or harmful sexual behaviors. The conference explores evidence-based assessment, intervention, supervision, and treatment approaches, while emphasizing trauma-informed practices, risk management, collaboration across systems, and strategies that support accountability and positive behavioral change. Through a combination of research-informed presentations, practical case examples, and applied discussion, the conference equips participants with current knowledge and tools to support effective decision-making, improve outcomes for youth, and enhance community safety.

**Register Online** →

## Who Should Attend?

- Community Corrections
- Support Staff
- Psychologists
- Therapists
- Social Workers
- Juvenile Probation Officers
- Law Enforcement
- Counselors
- Educators
- Polygraph Examiners
- Treatment Providers
- Sex Offender Case Managers
- Other

## Date/Time:

June 28, 2026 (1:00pm) - July 1, 2026 (12:00pm)

*All times are shown in U.S. Central Time (CT).*

## Early Registration Ends:

June 25, 2026

## Fee Policy:

*See Course Description*

## Location\*:

Texas A&M Hotel and Conference Center  
177 Joe Routt Boulevard  
College Station, TX 77843

## Hotel\*:

Texas A&M Hotel and Conference Center  
177 Joe Routt Boulevard  
College Station, TX 77843  
Phone: 512-392-6450

[Reserve Online](#)

Parking Rate: \$17 day and overnight self-parking

**Training Hours:**

up to 19.5

*\*Unless otherwise noted, hotel arrangements are the responsibility of the participant.*

**Dress Code:**

Business Casual

*Clothing should be professional, and no caps/hats or shorts are permitted. Slacks, khakis, skirts, dresses, button-downs, or blouses are acceptable. It is always recommended to bring a light jacket in case the training room is cold.*

**Now Accepting Presenters:**

[Download Call for Presenters Form →](#)

**For more information, contact:**

Amanda Wood, Division Director

Phone: (936) 294-1227

[awood@shsu.edu](mailto:awood@shsu.edu)

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**Additional Information:**

**Full Conference:** 1/2 Day Sunday - 1/2 Day Wednesday - \$325

**Conference Only:** Full Day Monday - 1/2 Day Wednesday - \$295

*Hours pending approval by the Texas Juvenile Justice Department and the Council on Sex Offender Treatment.*

**Cancellation Policy:** If paid, full refunds will be given to those who cancel in writing more than ten (10) working days prior to the training. A refund of 70% of the fees paid will be authorized when a written request for cancellation and refund of conference or program fees is submitted less than ten (10) working days prior to the scheduled start of the program. If unpaid, those who cancel in writing more than ten (10) working days prior to the training will have all fees waived. When a written request for cancellation is submitted less than ten (10) working days prior to the scheduled start of the program, the participant will be responsible for 30% of the conference rate at the time they registered. The Correctional Management Institute of Texas reserves the right to retain or collect fees in full for those who fail to cancel in writing prior to the training or for those who fail to attend. Substitutions are permitted at anytime.

**Ellen Peveto**

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**From:** The Texas A&M Hotel and Conference Center Team <info@cvent.com>  
**Sent:** Thursday, February 26, 2026 11:20 AM  
**To:** Purchasing  
**Subject:** Confirmation from the Texas A&M Hotel and Conference Center

CAUTION: This email originated from outside of the Johnson County email system.  
Use care when opening links or attachments. Report suspicious emails.

## Reservation Confirmation



Howdy Sonny,  
Thank you for your reservation

**Your Upcoming Event**  
**20th Annual Conference on Managing Juveniles**  
Jun 27, 2026 - Jul 1, 2026

**Texas A&M Hotel and Conference Center**  
177 Joe Routh Blvd College Station, TX 77840 | 888-654-4436

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<b>Date booked</b> Feb 26, 2026	<b>Acknowledgment number</b> #0PZBVU24	<b>Hotel confirmation number</b> #347923
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<b>Check-In</b> Jun 28, 2026	<b>Check-Out</b> Jul 1, 2026
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<b>Guest Information</b>	Sonny Chapa 411 Marti Dr
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	Cleburne, TX 76033
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<b>Room Type</b>	Single King
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**Guests per room** 1

**Request**

**Accessible Room** No

There are no other guests sharing this room

**Share-withs**

**Cancellation Policy**

PLEASE NOTE OUR HOTEL POLICIES, CHECK-IN INFORMATION,  
CANCELLATION AND OTHER IMPORTANT RESERVATION  
CONFIRMATION DETAILS

Need to change something? [Manage Stay](#). **Texas Hotel Occupancy and Sales Tax Exemption:** If you plan on being Hotel Occupancy or Sales Tax Exempt, please fill out the below required forms to have these changes apply.

- [Texas Hotel Occupancy Tax Exemption Form](#)

## Summary of Charges

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Date	Guests	Status	Rate (USD)
Jun 28, 2026	1	Confirmed	110.00
Jun 29, 2026	1	Confirmed	110.00
Jun 30, 2026	1	Confirmed	110.00
		<b>Total</b>	<b>330.00</b>

## Add-ons

**Tax Disclosure** \*Room Tax is calculated for State, City, Local and a Texas Recovery Fee

**Room Rate Total (USD)** 387.23

## Amenities

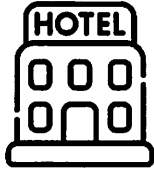
- Brazos - Proper Texas Kitchen: signature restaurant and bar
- Roof top pool

- Block T Bar: two-story sports bar overlooking Kyle Field
- Attached parking garage
- The Junction Market & Cafe: grab and go dining
- Located in heart of campus

## Say Hello to HOWDY HOSPITALITY

The Texas A&M Hotel and Conference Center is located on the beautiful and historic Texas A&M campus. Housed in a striking glass tower across from Kyle Field and near the Memorial Student Center, the hotel and conference center provides stunning accommodations to host current and former students and their parents, wedding celebrations, meetings and conferences, Aggie football fans and visitors doing business with the university.

[Learn more about the Texas A&M Hotel and Conference Center](#)



# TRAVEL HOTEL RESERVATION REQUEST

(EMAIL TO PURCHASING at [pur@johnsoncountytexas.org](mailto:pur@johnsoncountytexas.org))

DATE: 02/26/2026

DEPARTMENT: Juvenile Services

PERSON SENDING REQUEST: Ellen Peveto EXT: 1460

Person (s) Name Attending:

1. Sonny Chapa
2.
3.
4.
5.
6.

\*If LEOSE Funds are being used to pay for the room upon check out, please check LEOSE FUNDS below:

LEOSE FUNDS

Function Attending: 20th Annual Conference on Managing Juveniles with Sexual Behavior Problems

Hotel Name: Texas A&M Hotel and Conference Center		
Hotel Address: 177 Joe Routt Blvd.		
City: College Station	State: TX	Zip: 77843
Hotel Phone# 512-392-6450		
Special Requirements:		
Conference Hotel Block Code:		
Conference/Training Website: <a href="https://www.cmit-center.org/cal/view.php?id=1542">https://www.cmit-center.org/cal/view.php?id=1542</a>		
How many rooms needed: 1		
Date of Check In: 6/28/26		Date of Check Out: 7/1/26

**NOTE:** When the Purchasing Department reserves the hotel room, payment will be processed and paid for on the travel credit card. ALL Travel PO's MUST be in place prior to travel. The hotel receipt will need to be receipted on your PO upon return. If the traveler does not obtain a hotel receipt upon check out, it's the travelers responsibility to call the hotel and obtain a copy for receipting.